



Holden Rural Academy

5335 50 Ave Box 130 Holden, AB T0B 2C0

Phone: 780-688-0232

Fax: 780-688-0206

Registration Form Instructions

Please read before completing the registration form.

This registration form is a legal document. Before a student can be registered by a school, this form must be completed in its entirety and signed by the parent or legal guardian. This form is used to enroll a student who is new to the **Holden Rural Academy**, or a returning student.

In addition to the completed registration form, the following supporting documents will be required:

- Legal proof of student's name and birth date (e.g., Canadian provincial birth certificate, Canadian citizenship certificate, passport, student visa)
- Verification of residency: document showing parent/guardian name and local address (e.g. driver's license, utility bill, home insurance, property tax bill)
- Additional legal documentation may be required to confirm student enrollment.

Completed Form Submission

Completed forms can be submitted by email, mail or in-person.

Email: Please scan or take photos of your completed forms and supporting documents, then email them to:

secretary@holdenra.ca

Mail: Holden Rural Academy
Box 130
Holden, AB
T0B 2C0

In-Person (during school hours)
Holden Rural Academy
5335 50 Ave
Holden, AB

Confirmation of Registration Submission:

Upon submission of the registration package, Holden Rural Academy will review the documents and contact you to inform you of your child's confirmed enrolment or if additional supporting documentation is required.



Student Registration Form for School Year: 2023/2024

FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT (FOIP) The personal information collected on this form is part of the registration process and is authorized under the provisions of the Education Act and its regulations and under Section 33(c) of the FOIP Act. All personal information collected during the registration process is kept secure and access is restricted.

Student Information

Legal Last Name: _____ **Date Registering:** _____

Legal First Name: _____ **Grade Entering:** _____

Legal Middle Name: _____ **Alberta Education ID#:** _____
(if known, find on previous report card)

Preferred Last Name: _____ **Birth Date (MM/DD/YYYY):** _____

Preferred First Name: _____ **Age as of Sept 1, 2023:** _____

Gender (select one) **Alberta Health Care #** _____
 Female Prefer not to disclose
 Male Other: _____

Student's Cell: (optional) _____ **Student's Email:** (optional) _____

Current Residence Information:

Mailing Address: (if different from current residence, for school mail-outs)

Street Address or Rural 911 address (blue sign):

Address: _____

Village/Town _____ **PC** _____

Town/Village: _____

Postal Code: _____

Transportation:

Rural Students Legal Land Location:

Does this student require bussing?

Qtr: ____ **Sec:** ____ **Twp:** ____ **Rge:** ____ **Mer:** ____

- Yes (Families requiring bussing will be sent a follow up email)
- No



Citizenship:

- Canadian Citizen (Copy of Canadian birth certificate or Canadian citizenship documents)
- Permanent Resident (Copy of birth certificate and permanent resident Card)
- Temporary Resident (Copy of study permit or authorization documents)
- Child of a Canadian Citizen (Copy of birth certificate and parent Canadian birth certificate or Canadian citizenship documents)
- Child of an Individual Lawfully admitted to Canada (Copy of birth certificate and copy of parent permanent resident card or work or study permit)
- Stepchild of a Canadian or Temporary foreign Worker (Copy of birth certificate and copy of immigration papers parent and student)
- Other: _____

Legal Guardian/Parent Information (you may be asked to provide additional legal documentation)

A guardian is defined in section 20 of the Family Law Act, or a guardian appointed under Part 5 of the Child Welfare Act, Part 1, Division 5 of the Child, Youth and Family Enhancement Act or section 23 of the Family Law Act.

Relationship to Student (select one)

- Mother Parent
- Father Legal Guardian
- Other: _____

Relationship to Student (select one)

- Mother Parent
- Father Legal Guardian
- Other: _____

First Name: _____

First Name: _____

Last Name: _____

Last Name: _____

Title (Ms., Mrs., Mr., Dr., etc.): _____

Title (Ms., Mrs., Mr., Dr., etc.): _____

Address (if different from Student's)

Address (if different from Student's)

Primary Phone Number: _____

Primary Phone Number: _____

Alternate Phone Number: _____

Alternate Phone Number: _____

Email: _____

Email: _____

(This email will be used for school communications)

(This email will be used for school communications)

Student is considered "independent" (over the age of 16 and not living at home) Yes No

Custody Information

Is there any Court Order affecting access to the student?

- Yes (Legal documentation will be required.)
- No



Emergency Contacts

An emergency contact is someone who may be contacted if the student's parent(s) or guardian(s) listed above are unavailable. Emergency contacts listed below have permission to pick up student from school.

Emergency Contact #1

Relationship to Student: _____

First Name: _____

Last Name: _____

Primary Phone Number: _____

Alternate Phone Number: _____

Emergency Contact #2

Relationship to Student: _____

First Name: _____

Last Name: _____

Primary Phone Number: _____

Alternate Phone Number: _____

Medical Information:

Does this student have any medical conditions of which the school needs to be aware? Please explain:

Sibling Information (Optional – collected for communication and planning purposes)

Name: _____ DOB (MM/DD/YYYY): _____ School: _____ Grade: _____

Name:	DOB (MM/DD/YYYY):	School:	Grade:

Student Record Information (for new students)

Name of Last School: _____ City & Province: _____

Education Special Needs

Has this student had any previous special needs testing or assistance? Yes No

If yes, what supports were provided? (be specific) _____



Additional Enrolment Information

The following questions are asked to aid in program placement and in communication in the event of an emergency

Birth Country, if not Canada _____

Is English the student's first (primary) language? Yes No

What language is mainly spoken at home? _____

Student Protection

An individual may be forbidden contact with the student by way of a legal process. If you have answered yes, the school will collect the required documentation which will be retained on the student's record. Please acknowledge if legal documentation exists forbidding an individual(s) from having contact with the student.

Yes No

Francophone Rights

According to the Education Act and section 23 of the Canadian Charter of Rights and Freedoms, a parent or legal guardian who is a Canadian citizen has the right to have his/her children receive school instruction in French. This applies if the parent/ legal guardian is a resident of Alberta and: French was the first language learned, and is still understood, by at least one parent; or, one or more of the parents, or one or more of their children have received, or are receiving instruction in a French first language program or school in Canada (this does not include French immersion program).

Do you claim entitlement to a francophone education under the terms of the Education Act?

Yes No

Aboriginal Self-Declaration (Optional)

The Aboriginal self-identification question was informed by the Constitution Act, 1982, section 35(2), in that "Aboriginal peoples" include "Indian, Inuit and Métis." The following question box (updated in June 2016) appears on registration and annual verification forms for public, separate, Francophone, charter, and Level 2 accredited funded private school authorities. *For further information, please refer to: www.education.alberta.ca/system-supports/results-reporting or contact Alberta Education at 780-427-8501.*

If you wish to identify as an Aboriginal person, please specify

First Nations (status) First Nations (non-status)
 Métis Inuit

Declaration by Parent or Legal Guardian

The information provided in this document is true, correct, and complete. The individuals identified in the "legal guardian/parent" section have the right to view student information and make educational decisions for this child, unless otherwise indicated here and supported with legal documentation.

Further, I recognize that it is my responsibility to notify my child's school should the above information change.

Printed Name: _____ Date (MM/DD/YYYY): _____

Signature: _____